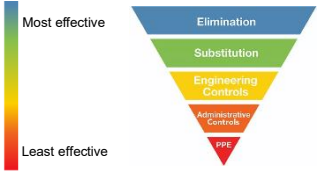


|                                   |  |                         |           |                    |
|-----------------------------------|--|-------------------------|-----------|--------------------|
| <b>Project:</b>                   | Lynch Depots                                 | <b>RA No:</b>           | 67        | <b>Review Date</b> |
| <b>Operation / Task:</b>          | First Aid                                    | <b>Persons at risk:</b> | Employees | <b>31/01/2027</b>  |
| <b>Location / Area:</b>           | Workshop/Yard                                | <b>Public at risk:</b>  | No        |                    |
| <b>Monitoring Responsibility:</b> | Department Managers, First Aiders, HSQE Team |                         |           |                    |

**KEY**

**S = Severity Rating**



1. Negligible
2. Minor Injury
3. Major Injury (RIDDOR)
4. Fatality
5. Multiple Fatality

**L = Likelihood of Occurrence**

1. Improbable
2. Remote 1 – 10%
3. Possible 10 – 50%
4. Probable 50 – 90%
5. Almost certain 90%+

**RR = Risk Rating**

|          |   |            |    |    |    |    |
|----------|---|------------|----|----|----|----|
| Severity | 5 | 5          | 10 | 15 | 20 | 25 |
| 4        | 4 | 8          | 12 | 16 | 20 |    |
| 3        | 3 | 6          | 9  | 12 | 15 |    |
| 2        | 2 | 4          | 6  | 8  | 10 |    |
| 1        | 1 | 2          | 3  | 4  | 5  |    |
|          |   | 1          | 2  | 3  | 4  | 5  |
|          |   | Likelihood |    |    |    |    |

**R** Unacceptable risk, plan out or add further controls.  
**O** Acceptable only if no other method viable & with high level controls in place.  
**Y** Acceptable with suitable controls.  
**G** Acceptable, no further action required.

| Activity   | Hazards/Risks Identified   | Risk Rating |   |    | Control Measures   | Residual Risk |   |    | Responsibility                                    |
|--|--|-------------|---|----|--|---------------|---|----|---|
|  |  | S           | L | RR |  | S             | L | RR |   |
| This assessment will consider the first aid requirements/needs of the business | Aggravation of injuries or illness due to the lack of provision of First Aid. The risks in not providing suitable first aid assistance and associated management procedures include inadequate identification and treatment of injuries or ill health and potential litigation claims and prosecution. | 4           | 3 | 12 | <ul style="list-style-type: none"> <li>Sufficient number of First Aiders present (in accordance with guidance and overall assessment of employee numbers and activities).</li> <li>Medical plans are assessed when deciding the level of First Aid cover required.</li> <li>Specialised trained First Aiders are on site if the depot has a member of staff or a visitor with specific medical need e.g. asthma, physical disabilities, epilepsy or severe allergy.</li> <li>Employee medical declarations are assessed when deciding the level of First Aid cover needed.</li> <li>A member of staff that has received epi-pen training is available at all times.</li> <li>HSQE Dept record all accidents on the Compliance Drive, investigate root cause and corrective actions if any this information is shared to the relevant persons via email, TBT communication.</li> <li>There is sufficient cover for premises departments.</li> <li>First Aid kits will be checked and replenished regularly.</li> <li>999 – 112 numbers displayed around the building</li> </ul> | 3             | 3 | 9  | HSQE Team<br>Department Managers.<br>First Aiders |
|  | Insufficient number of First Aiders due to multiple buildings and buildings with split levels  | 4           | 3 | 12 | <ul style="list-style-type: none"> <li>First Aid cover is available in the building at all times.</li> <li>More than one First Aider are located in on the premises.</li> <li>First Aider can cover one or two levels of the build.</li> <li>First aid kits are available on each floor these are placed in accessible locations, which all first aiders are aware.</li> </ul>   | 3             | 3 | 9  | HSQE Team<br>Department Managers.<br>First Aiders |

|                                   |  |                         |           |                    |
|-----------------------------------|--|-------------------------|-----------|--------------------|
| <b>Project:</b>                   | Lynch Depots                                 | <b>RA No:</b>           | 67        | <b>Review Date</b> |
| <b>Operation / Task:</b>          | First Aid                                    | <b>Persons at risk:</b> | Employees | <b>31/01/2027</b>  |
| <b>Location / Area:</b>           | Workshop/Yard                                | <b>Public at risk:</b>  | No        |                    |
| <b>Monitoring Responsibility:</b> | Department Managers, First Aiders, HSQE Team |                         |           |                    |

**KEY**

**S = Severity Rating**

**L = Likelihood of Occurrence**

**RR = Risk Rating**

Most effective  
Least effective

|   |   |    |    |    |    |   |
|---|---|----|----|----|----|---|
| 5 | 5 | 10 | 15 | 20 | 25 | <b>R</b> Unacceptable risk, plan out or add further controls.<br><b>O</b> Acceptable only if no other method viable & with high level controls in place.<br><b>Y</b> Acceptable with suitable controls.<br><b>G</b> Acceptable, no further action required. |
| 4 | 4 | 8  | 12 | 16 | 20 |   |
| 3 | 3 | 6  | 9  | 12 | 15 |   |
| 2 | 2 | 4  | 6  | 8  | 10 |   |
| 1 | 1 | 2  | 3  | 4  | 5  |   |
|   |   | 1  | 2  | 3  | 4  | 5   |

Severity

Likelihood

| Activity | Hazards/Risks Identified                     | Risk Rating |   |    | Control Measures  | Residual Risk |   |    | Responsibility                                    |
|----------|--|-------------|---|----|---|---------------|---|----|---|
|          |  | S           | L | RR |   | S             | L | RR |   |
|          | Office location – accessible A&E Department. | 4           | 3 | 12 | <ul style="list-style-type: none"> <li>The office is near the hospital, Watford General Hospital and is accessible via the M1 south bound, exit junction 5, A4008, A411.</li> </ul>                                     | 3             | 3 | 9  | HSQE Team<br>Department Managers.<br>First Aiders |
|          | Lunch-time / holiday cover                   | 4           | 3 | 12 | <ul style="list-style-type: none"> <li>Staff can ask for a First Aider to go to the area where within the building/depot.</li> <li>First aid kits are provided and these are placed in accessible locations.</li> </ul> | 3             | 3 | 9  | HSQE Team<br>Department Managers.<br>First Aiders |

**Risk Assessment Prepared By:** Paul Lynch      **Signature:**      **Date:** 31/01/2026

**Risk Assessment Reviewed By:** Daniela Rizvan      **Signature:**      **Date:** 31/01/2026

